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Anesia Ramcharan Chang James.

#2B Donahue Street,

Covigne Road,

Diego Martin.

Email:onyka.chang@yahoo.com

1-868-373-4433

To Whom It May Concern

01/11/2017

Dear Sir/Madam

I am applying to your organization to seek employment for the position of a Cashier. I look forward to being given the opportunity to learn and contribute to the development of your organization. In any organization, I believe that the key to its success is how well the family of its employees can work together; contributing their own respective talents to the task at hand so that all the efforts combined can lead to a grand result. Being part of teams has afforded me the opportunities of learning and acquiring many positive qualities such teamwork, leadership, honesty, responsibility, patience, persistence and respect. These qualities, I believe, will make me an asset to any organization

My complete resume is enclosed for your perusal and I do look forward to your favourable reply.

Yours respectfully,

Anesia O.R Chang James

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|  | 🞂Ms. Anesia O.R Chang James  **Date of Birth: 19th November 1993,**  **#2B Donahue Street,**  **Covigne Road,**  **Diego Martin.**  **Phone: 1-868-373-4433**  **E-mail: onyka.chang@yahoo.com** |

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|  | Objectives  To gain invaluable experience in the world of work and to be a part of and contribute in whatever way that I can to the development and progress of your organization.  Education  CSEC Examination Level (A.S.J.A. Girls College San Fernando)   * Attained Eight (8) CXC passes from A.S.J.A. Girls College, San Fernando:  |  |  | | --- | --- | | **Subject** | **Grade** | | **Mathematics** | One | | **English A** | One | | **English B** | One | | **Spanish** | Two | | **Human & Social Biology** | Two | | **Principles of Business** | Two | | **Principles of Accounts** | Two | | **Information Technology** | Two |   Extra Credit Academics:   |  |  | | --- | --- | | **Subject** | **Grade** | | **Introduction to Computers 2008 (National Examinations Council)** | B | | **Secretariat for the Implementation of Spanish** | 12 hours of Spanish Tuition | | **Certificate in Business Studies** |  |   In May 2011 I wrote the SAT examination where I gained a total score of 1950.  Extra-Curricular Activities  Member of Starlings Volleyball Club since 2004- present:  I have been a member of Starlings Volleyball Club for the past 12 years. I play in the Defense position (Libero). I have participated in over one hundred games over the past 12 years within our twin island country and our neighbor Venezuela.  Work Experience :   * Sales Clerk at Jebelle Boutique March2012 to May2012. * Cashier/ Guest Services Attendant/ Usher at Multi Cinemas limited (Movie Towne Chaguanas and Port of Spain) May2012 to November 2012 and January 2013 to August 2014 * Health, Safety and Environment Inspector Trainee at Trinidad and Tobago Electricity Commission July-August 2013 * Clerk III at Trinidad and Tobago Electricity Commission August 2014 to June 2015 and June 2016 to June 2017     Interests & Activities   * I enjoy playing volleyball, cricket and volunteering   References  Lisa Charles James  Chairperson, Helping Angels Foundation  868-756-4388  Omari Wright  Senior Supervisor of Operations  868-398-0856 |

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**I hereby certify that the above information is true and correct**

Anesia O. R Chang James Date:01/11/2017